



Foxhall Community Association
Meeting of the Board of Directors
December 12, 2024
Zoom 7:00 p.m.

Board Members Present:

Dave Fleming, President
 John McKinnon, Secretary
 Karen Dillon, At-large/Facilities
 Carol Vannerson, Vice President

Board Member Absent:

Alan Vaughn, Treasurer

Foxhall Members in Attendance:

Loren Bosshard

Call to Order (Dave)

Dave called the meeting to order at 7:29 p.m. via zoom.

Standing Rules (Dave)

Foxhall HOA Board meeting standing rules:

MEMBERS OF THE BOARD ARE ASKED TO ADOPT THE FOLLOWING STANDING RULES FOR CONDUCT OF A FOXHALL HOA BOARD MEETING:

1. *The meeting will be held on Zoom and the meeting will be recorded,*
2. *The president will be the chair of the meeting and will recognize members as necessary for participation in the meeting,*
3. *The first article of business will be adoption of the AGENDA. The tentative agenda will be prepared by the Secretary and finalized during adoption. Once the agenda is adopted it will be subject to amendment on motion of a member or as raised by the chair and approved by a majority vote.*
4. *Please respect others and speak one at a time*
5. *To speak you must be recognized by the Chair.*
6. *Each item on the agenda is limited to a maximum 10 minutes unless there is a motion to continue discussion which is approved by a majority.*
7. *Issues which are brought up to discuss and not specifically part of the agenda will be limited to a ten minute discussion*
8. *Discussion will move on to the next agenda item after the expiration of a time limit.*
9. *Non Board member participation*
 - a. *At the close of regular business each audience member may speak once for a maximum of two minutes.*
 - b. *During the Meeting the Chair may recognize a non-board member for participation on certain issues for which they are responsible to the HOA. For Example the chair may recognize the Trails committee chair for reporting on trail issues.*

Dave moved to adopt these rules, John seconded, rules adopted unanimously.

Announce Recording of Meeting

Dave announced that the meeting would be recorded through Zoom. No objections were heard.

Agenda (Dave)

The agenda was adopted as amended to include Alan Vaughn resignation. Moved by Karen, sec. by Carol, passed unan.

Reading and Adoption of Minutes (John)

Motion: Dave moved to approve minutes of FCA Board Meeting as posted, dated November 7, 2024; seconded by Karen. Passed unanimously.

Verify members in attendance for minutes (John)

Four board members, and one community member were in attendance.

Trails Committee Report (Karen)

Camp trail: Resolution of tree/trail damage to Camp property. Foxhall member arranged for tree removal.

Another tree flagged for removal at Foxtrail Drive.

Forest Park Gate: Plan is in place to notify neighbors and residents in the next week to be followed by locking the gate in January. Combination of lock will be available to members. Notification by Facebook and webpage.

Facilities Update (Karen)

Fencing Proposal: Two options were solicited to replace fencing. Two contractors submitted bids. *Motion by Karen: Accept bid for option two from Jeff Buelow. Seconded by Carol. Passed unanimously.*

The job description is available in the [bid request](#) posted on the News page of our website. Where there is existing neighboring fence, we will leave existing posts but not use wire for that segment.

Financial Update (Karen)

Karen reviewed the following financial update from Alan:

Foxhall Community Association Financial Report

As of 12/11/2024

Checking: \$26,349.31 (Working FY25 Funds)

Savings: \$9,589.82

FY24 Surplus: \$12,137.33 (updated: account in arrears is now current)

Keith Long Memorial Fund (Picnic Shelter): \$1,075.00

Picnic Shelter: \$1,000.00

Total: \$23,802.15

Reserve: \$52,939.14

TOTAL CURRENT FUNDS ON HAND: \$103,090.60

FY25 Dues Received [107 lots]: 15 lots delinquent (\$4,275)

Current Expenditures FY25: \$14,501.47

Alan Vaughn, FCA Treasurer

Additional comments: Approximately 15 to 17 lots still have not paid. With that in view, the board will postpone discussion of the disposition of 2024 budget surplus. This number of overdue payments is more than past years, but Alan is not concerned.

Resignation of Treasurer: Alan has resigned as treasurer, effective January 1, and will move into an Assistant Treasurer position.

Motion: Karen will take on the treasurer position and pass on facilities responsibilities to other board members. Passed unanimously.

Motion: Dave moves that Alan Vaughn take on Assistant Treasurer for at least a three month period to help in the transition period. Seconded and passed unanimously.

Ongoing/Pending Business

Finance Committee (Dave)

Topics to be considered include: investment of Reserve funds in CDs; engage bookkeeping services; complete review of records; monthly reporting to board and membership; set protocols for receiving and dispersing funds;

Increase Zoom account for a second administrator: Dave moves to add a second administrator of our Zoom account at a cost of about \$15 per month.

Other Business/Good of the Order

Upcoming Meetings

Board of Directors Meetings: Second Thursdays of each month

- January 9th Board Meeting, via Zoom at 7:00 pm
- February 13th Board Meeting
- March 13th Board Meeting
- April 10th Board Meeting
- April 24th Membership Meeting at Fire Station

Member Comments

Loren suggests that the communication regarding the gate should be done by USPS. (John's note: this could be done as part of the next Newsletter, although it would happen after the fact).

Question: When will porta potty be removed? Karen responded that it will be taken away after Christmas.

Loren also suggests that news that is posted to Foxhall Folks group is also posted to the Real Foxhall Folks group. Dave responded that we will look into this.

Adjournment

Meeting adjourned at 8:24 p.m.

Minutes approved at Board of Directors Meeting: January 9th, 2025