

REQUEST FOR BIDS

FOXHALL PARKS, POND, ENTRANCE

March 2, 2025

Dear Contractor:

You are invited to bid on the annual mowing contracts for the Foxhall Community Association (FCA) parks, drainage pond and entrances. Ten (10) separate Statements of Work (SOW) follow below. You may bid on any or all of them but each must be bid separately. The contract period for each bid begins immediately upon acceptance by FCA and ends December 31, 2025

Please return your bid to FCA on the “bid response form” page below with your original signature no later than March 15, 2025. A printed copy can be provided upon request. If you have any questions, contact our FCA Facilities Director at foxhall98516facilities@gmail.com. The FCA Board will make the decision on bid awards and notify the winning bidders no later than March 30, 2025.

Since grass growth is dependent on rainfall and sun, and thus varies year to year, we specify a per mowing bid, not a yearly contract. The amount of mowing necessary will vary with location.

The following conditions apply to all statements of work. 1) The contractor is responsible and will pay for all damage that his actions cause to association or homeowner’s property, including trees, bushes, shrubs, grasses, fences and property markers. 2) The contractor will provide proof of insurance to the FCA board with the signed contract. 3) The contractor will add sales tax to each bill and submit it for approval and payment to the FCA Treasurer (foxhall98516treasurer@gmail.com). Any charges outside these Statements of Work require prior board approval before the work is performed.

STATEMENT OF WORK A: Mowing Foxhall Park

Foxhall Park (approx. 2.5 acres, located along Foxhall Drive NE) will be mowed about every 10 to 15 days once the grass starts growing, generally mid-April through late June, as needed, to maintain a groomed and well-maintained appearance. From July through November mow only on an as needed basis. The grass will be cut to between 2 and 3 inches in height for each mowing and should not be allowed to exceed 4 inches in height before the next mowing cycle. Cut height may be adjusted for best grass health based on judgment of contractor. Grass clippings must be removed. Most mowing should be done on weekdays, not weekends. Mower must avoid damaging the park trees. Caution should be taken during the early season because at times the ground is too wet to allow mowing. Lawn mowing equipment, not brush-hog type, must be used in the Foxhall Park.

STATEMENT OF WORK B: Trim Foxhall Park Perimeter

Weed clearing and trimming will be performed as needed (usually every other mowing cycle) around the perimeter fence and ditches of Foxhall Park so that grass and weeds are not visible nor significantly exceed the height of the grass. Ditch clippings may be left in the ditch. This generally requires “weed-whacking” type equipment. However, the bark on the park trees should not be damaged.

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STATEMENT OF WORK C: Trim Front Entrance – Around Rock Walls

Mowing and/or weed-whacking will be performed as needed (usually every other mowing cycle) around the rock walls at the front entrance of Foxhall. This is the area of roadway shoulder and ditch located between the rock wall and edge of roadway pavement and generally requires weed-whacking type equipment to maintain.

STATEMENT OF WORK D: Front Entrance Weeding and Periodic Cleanup

The front entrance planting areas need periodic weeding, trimming and clean up starting in the early spring through early fall. The irrigation system (drippers, etc.) need to be protected – notify FCA Facilities Director of any damage. Any dead plants or dead leaves/branches should be removed. This work should be done on both sides of Foxhall Drive in the landscape areas between the rock wall and the brick Foxhall name sign. This should be done every 4 to 6 weeks.

STATEMENT OF WORK E: Mowing Foxtrail Park

Foxtrail Park (approx. 1.1 acres, located along Foxtrail Drive NE) will be mowed no more than 8 times per year when the grass height exceeds 8 inches. The park will be mowed to a height of 4 inches. Grass clippings can be left on the park unless they clump or mound. If so, the contractor must remove them. Lawn mowing equipment, not brush-hog type, must be used in the Foxtrail Park. If more mowings are needed, permission from the FCA Board will be required.

STATEMENT OF WORK F: Mowing Foxhall Drainage Pond

The stormwater Drainage Pond grass (approx. 1 acre, located along Foxhall Drive NE) will be mowed and the trees and bushes trimmed as needed, not to exceed 5 times per year. Grass cannot exceed 8 inches and will be cut to a height of 4 inches. The grass in front of the fence and in the ditch along the road (the easterly area outside the fenced in pond, between the fence and Foxhall Drive NE) will also need to be mowed and weed-whacked. Grass and weeds will also be weed-whacked along the inside fence perimeter. Lawn mowing equipment, not brush-hog type, must be used in the Foxtrail Drainage Pond. If more mowings are needed, permission from the FCA Board will be required.

STATEMENT OF WORK G: Weed-whack Drainage Pond Dam

The stormwater Drainage Pond dam will need to have two weed-whacker trimmings per year. This dam is the westerly area located outside the fenced in pond, running from Lot 8 to Lot 9. It is the sloped area between the fence and the Canyon Trail.

On the north-west side of the pond (where the fence turns from the dam toward Lot 9) this work includes the area behind the fence that needs to be weed-whacked/cleared to a distance of 10 feet from the fence. This is to keep visibility through the fence and to prevent vegetation from growing on the fence.

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STATEMENT OF WORK H: Weed-whack Canyon Trail

The Canyon Trail (the section running from the Drainage Pond dam to the end at the log sign at South Trail) needs to be weed-whacked in the late spring to cut back the stinging nettles and ferns. Generally clear 2 feet both sides of the worn foot path so these stinging nettles and ferns to not brush against our trail users.

STATEMENT OF WORK I: Weed-whack Foxhall Drive NE Lower Entrance

The Foxhall Drive NE lower entrance (the section running from South Trail to Hawks Prairie Road NE) needs to be mowed and/or weed-whacked to clear the roadway shoulder both sides for 8 feet from the edge of pavement. This needs to be done twice a year in early spring and late spring.

STATEMENT OF WORK J: Hourly Rate for Green Project Labor (As Requested)

FCA also requests an hourly rate for labor for “green project” maintenance of our parks, including any pruner, lopper, chain saw, and weed-whacker tools to facilitate removal of blackberries, brush and limbs. This work would be on as-requested basis under direction of FCA Facilities Director.

Our FCA Facilities Director will monitor the work and answer any questions, and would be happy to meet with you and take you on a tour of the sites mentioned here if that is of interest.

Exhibits:

- Page 4 of 10 Bid Response Form (1 of 2)
- Page 5 of 10 Bid Response Form (2 of 2) Signature Page
- Page 6 of 10 Foxhall Community Association 2025 Bid Location Map
- Page 7 of 10 Foxhall Park – Work Area Map
- Page 8 of 10 Front Entrance – Work Area Map
- Page 9 of 10 Foxtrail Park – Work Area Map
- Page 10 of 10 Foxhall Drainage Pond – Work Area Map

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Bid Response Form (1 of 2)

Bidder Name: _____

Date: _____

Bidder Address: _____

Bidder Phone and Email: _____

Item	Bid	Comment
A. Mowing Foxhall Park	\$ _____ Per Mowing	
B. Trim Foxhall Park Perimeter	\$ _____ Per Trimming	
C. Trim Front Entrance – Around Rock Walls	\$ _____ Per Trimming	
D. Front Entrance Weeding and Periodic Cleanup	\$ _____ Per Cleanup	
E. Mowing Foxtrail Park	\$ _____ Per Mowing	
F. Mowing Foxhall Drainage Pond	\$ _____ Per Mowing	
G. Weed-whack Drainage Pond Dam	\$ _____ Per Trimming	
H. Weed-whack Canyon Trail	\$ _____ Per Trimming	
I. Weed-whack Foxhall Drive NE Lower Entrance	\$ _____ Per Trimming	
J. Labor Rate for Green Project maintenance, including tools	\$ _____ Per Hour Per Laborer	

Washington State Contractor's License: _____

Insurance Information: _____

Additional Comments: _____

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Bid Response Form (2 of 2)

Signature Page

I certify that I have read and agree to the terms outlined in the Statements of Work involved in each bid I have submitted.

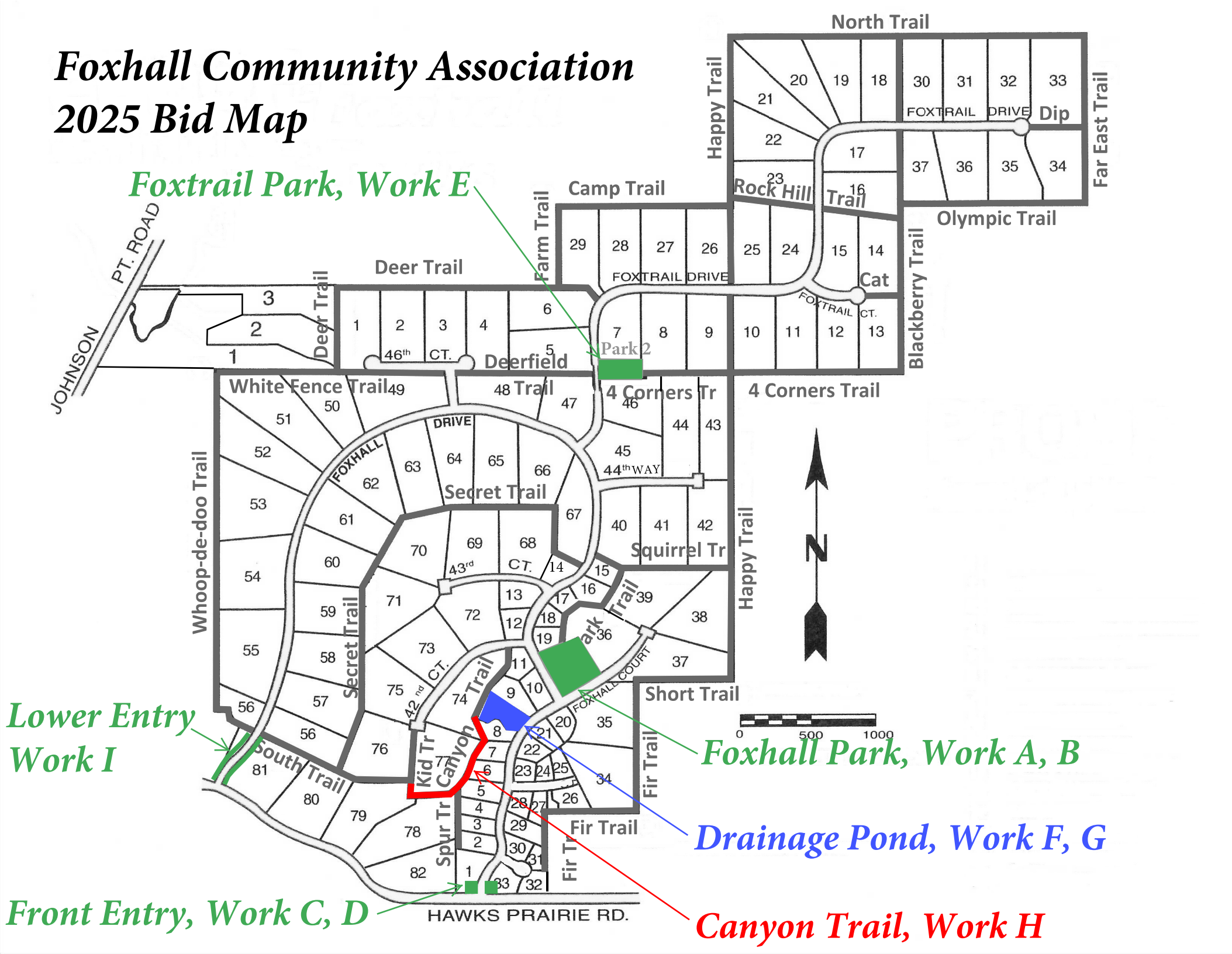
Signed: _____

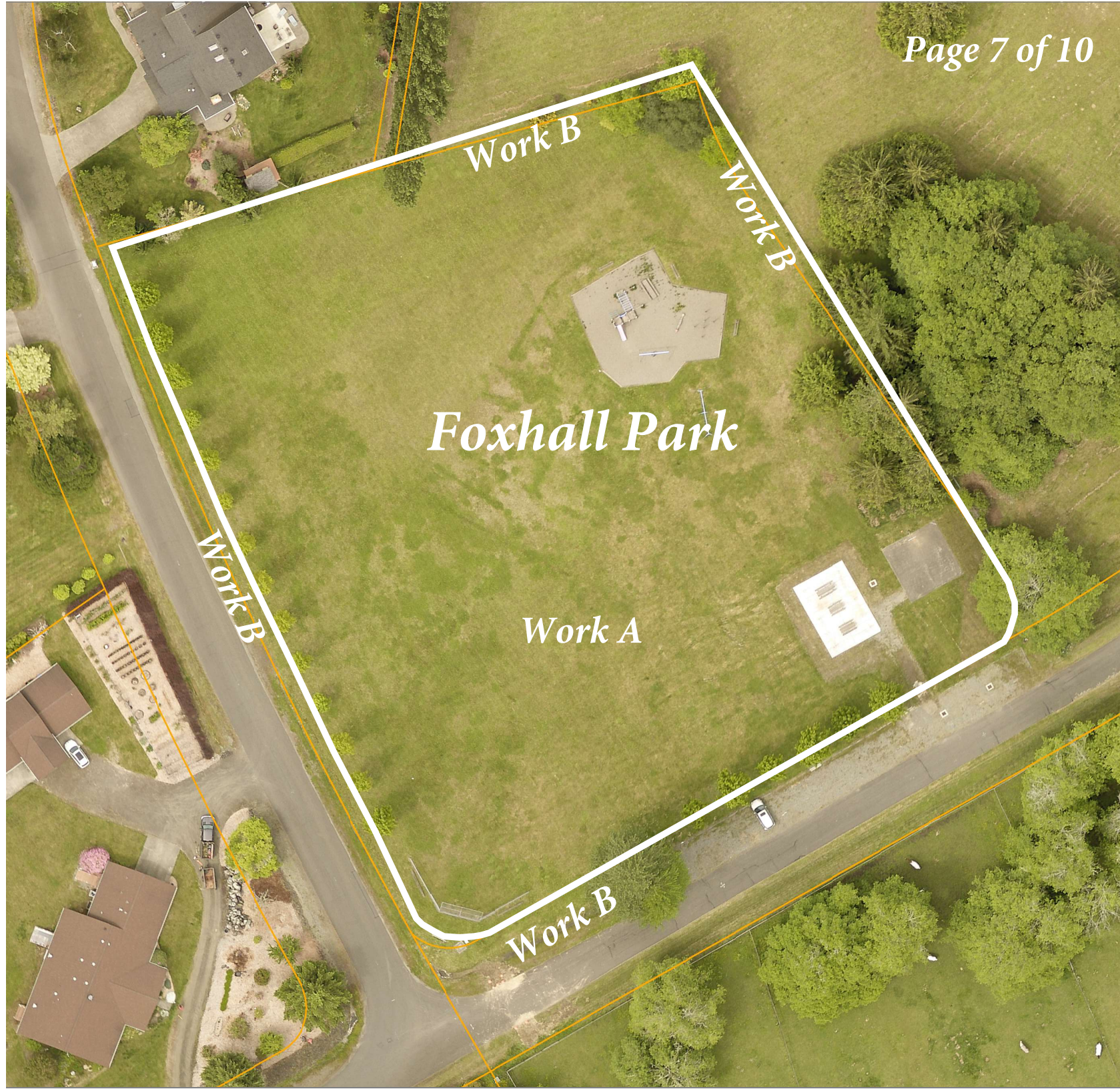
Printed Name and Title: _____

Mail to: Foxhall Community Association
Attn: Facilities Director
700 Sleater Kinney Rd SE, Ste B218
Lacey, WA 98503

Or fill out, scan to pdf, and email to foxhall98516facilities@gmail.com.

Foxhall Community Association 2025 Bid Map





Work B

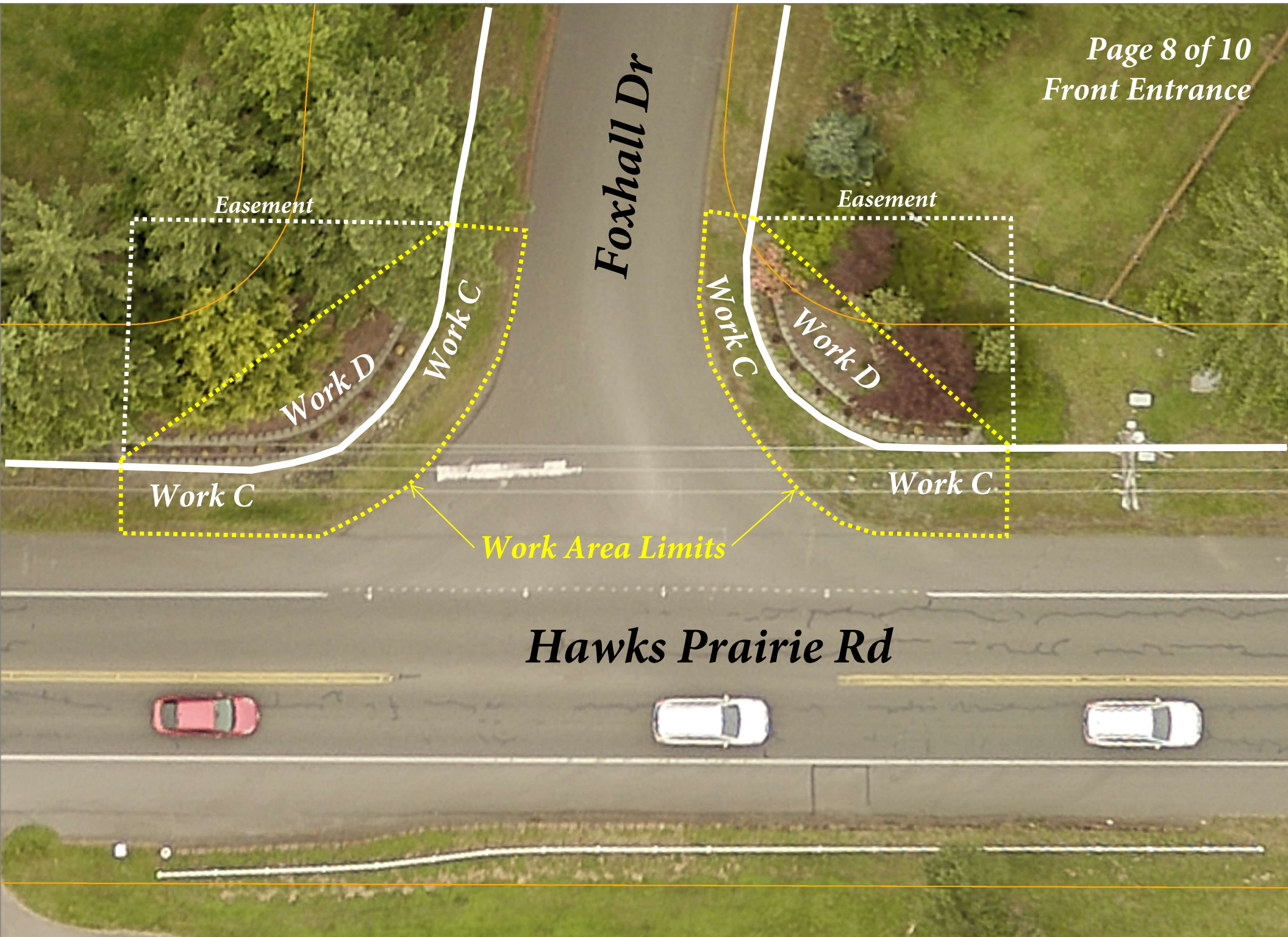
Work B

Foxhall Park

Work A

Work B

Work B



Foxhall Dr

Easement

Easement

Work D

Work C

Work C

Work D

Work C

Work C

Work Area Limits

Hawks Prairie Rd



Foxtrail Drive

Work D

Foxtrail Park

Work D

Work Area Limits

2015



